



## BayCare/Pinellas Technical College Nursing Assistant Program

Program dates: August 29, 2016 – October 17, 2016\*

### St. Anthony's Program Information

\*Some variation in dates for team members, depending on whether they have already attended clinical orientation

#### Eligibility:

- Minimum requirements include: high school diploma or GED, and your current manager's approval. You will interview with a nurse manager, or managers, prior to being accepted into the program. Existing team members will be transferred out of their current cost center, so must have worked the minimum amount of hours to be eligible to transfer
- **An "A" TABE (Test of Adult Basic Education) test score of at least 9.** TABE tests are administered at PTC. Team members with an Associate of Arts degree (an Associate of Science is not acceptable), or higher, from an approved, accredited college or university may be exempt from TABE. The team member is responsible for the TABE test fee
- **Proof of Florida residency:** Pinellas Technical College requires two forms of documentation that you have resided in Florida for one year. For most people, a Florida driver's license and either vehicle registration or voter ID card are sufficient
- You must be able to meet the physical requirements of the job, and be cleared by Employee Health
- Current team members must be eligible for BayCare's tuition assistance program (Tuition Policy #TR303) Additionally, team members' tuition account must be in good standing, that is, any monies owed BayCare for dropped/failed classes must be repaid before the program begins

#### Program Information

- Classes are held at Pinellas Technical College's north campus in Clearwater (6100 154<sup>th</sup> Ave N.). The clinical days are done at Morton Plant Rehab in Clearwater. The schedule for both classroom and clinical days is Monday-Thursday 7:00am-2:00pm, except on holidays or any day PTC is closed. PTC is part of the Pinellas County school system, so adheres to their calendar.
- Tuition and books are paid by BayCare. Additional items, such as scrubs, are the responsibility of the student. MPM nursing assistant/PCTs wear Ceil Blue. Scrubs are to be worn to all classroom and clinical days.
- Basic Life Support for Healthcare Providers (BLS) and First Aid certification and cards are part of the curriculum, so there is no need to take a course ahead of time
- The program is a unique partnership between BayCare and PTC. Therefore, there is no way to "make up" missed days. Because PTC's program is approved by the State of Florida, the school cannot allow someone to graduate, who has not fulfilled the required number of classroom and clinical hours
- You will be paid based on your current salary during the program. Please contact your TR rep at 727-781-3121 to discuss. Team Resources will arrange an interview or interviews with nurse managers while you are in the program. We try to take into account campus and shift preference, but neither is guaranteed. You must be prepared to accept a position at whichever of the four hospitals has an opening, either day or night shift
- You must commit to work full time for St. Anthony's, *without restrictions* on your schedule, for one year after completing the program. **\*This is an extremely important consideration for anyone who is almost finished taking the pre-reqs for admission to an RN program. For the 12 months of the work commitment, the team member is agreeing to work whichever days/nights their unit needs them. Online classes are fine, but hiring nurse managers cannot accommodate a fulltime RN school schedule.**

#### Next Steps:

- Inform your current manager that you are applying for this program, since they must approve the transfer. Apply for job posting **#163540 between May 15, 2016 – June 24, 2016.**
- Take the TABE test if necessary

Upload, e-mail or fax the following supporting documents by June 30, 2016:

- ✓ Copy of your high school diploma or GED along with your TABE test score, OR:
- ✓ Copy of your Associate of Arts Degree or higher

These documents, and questions about salary, should go to [terri.rogers@baycare.org](mailto:terri.rogers@baycare.org) Fax: 727-734-6297

- ✓ Send 2 proofs of Florida residency (driver's license, vehicle registration, voter ID card) to [cat.bernstein@baycare.org](mailto:cat.bernstein@baycare.org). You can take a picture of these with a cell phone and e-mail. If you have questions about the residency documentation, or about the specifics of the program, call or e-mail Cat Bernstein at 727-736-9740